**AHIMA Standards Task Force**

**HIT Standards for HIM Practices Project**

Time: Monday, January 11, 2016

10:00AM PST - 11:00AM MST - 12:00PM CST - 1:00PM EST

**Summary**

**Welcome and Introduction – Diana Warner**

1. Introduction of Task Force Members
2. Sign-up/ Completing Conflict of Interest form **Due 2/15/2016** Contact Diana Warner at [diana.warner@ahima.org](mailto:diana.warner@ahima.org) or 312.233.1519 with an questions or if you have access issues. <https://secure.ahima.org/Login/Default.aspx?AppletId=MiscQuizzes&Action=TakeQuiz&QuizID=851>

**Project Overview – Anna Orlova**

1. Presentation

Review work for 2016. NIST has released the need for patient care safety that aligns with the work we are doing. We collaborated in 2015 with IHE. This group represents the vendors.

**Project Timeline and Infrastructure – Diana Warner**

1. Reviewed Project schedule
2. Reviewed Work Plan
3. Reviewed 2015 and 2016 Project Wiki overview <http://wiki.ihe.net/index.php?title=HIT_Standards_for_HIM_Practices-2016>

**Business Requirements Review – Diana Warner**

1. Business Requirements Document

Initial draft will be sent with the IG Principles out for review and update

Members will review and populate.

**Due Friday January 23 by close of business for 1/25 meeting**

Reminder the business requirements are what a computer can do

**Review and update** business requirements

**Review Appendix 1** as reviewing business requirements.

**Volunteers:**

Retention: Marcia Mathias/Bill Riesbick

Transparency: Aaron Hackett

Availability: Katherine Lusk

Compliance: Sandra Huyck

Disposition: Lee Wise

Integrity: Sandra Huyck/Darice Grzybowski

Accountability: Susan Clark

**HIM Practice Checklist – Harry Rhodes**

1. Plans to update, model/harmonize, and validate HIM Practice Checklist

Look at literatures, laws, clinical perspectives to support any rules, protocols that will support the business requirements to conduct this modeling.

Are goal is to tie HIM Practices with the standards based products – Functional Standards

Need to bring the business requirements together with HIM practice checklist

Darice will share tools

**Volunteers:**

Darcie to review higher level requirements

**Use Case Start Up - Anna Orlova**

1. Plans to work on Use Cases

Use Case example:

Patient registration

* Need documents
* Need content
* Need data representation
* Define process of data capture

Request to submit documents needed to complete by registration.

Send definitions for the content.

**Due Friday, January 23**

Be sure to send the output document. Please send to [diana.warner@ahima.org](mailto:diana.warner@ahima.org)

Let Diana know if you do not want the document posted on the Wiki which is an open website.

Darice will send an outline for patient registration which may be the groupings

Anna will begin the first Use Case descriptions to discuss at the 1/25 call.

**Standards Review - Gila Pyke**

1. Reviewed IHE standards – presentation will be circulated.

**Announcement:** Presentation by Darice Grzybowski on January 28 from 3:00-4:30: Understanding Current EHR and EDMS Document Integrity Issues and Impact on the Legal Health Record

**List of Attendees**

Aaron Haskett

Anna Orlova

Aviva Halpert

Beth Horn

Bill Reibick

Darice Grzybowski

Deane Stillar

DeShawna Hill-Burns

Donna Young

Elisa Gorton

Gila Pyke

Katherine Lusk

Lee Wise

Lisa Spellman

Marcia Matthias

Mick Talley

Neysa Noreen

Sandra Huyck

Sharon Meyer

Susan Clark

Terri Phillips

Sanrda Nunn

Valerie Wilson