**AHIMA Standards Task Force (TF)**

Information Governance (IG) Standards Project: HIT Standards for HIM Practices

Time: Monday, March 21, 2016

1:00 EST, 12:00 CST, 11:00 MST, 10:00 PST

Call-in information

[Join WebEx meeting](https://ahima.webex.com/ahima/j.php?MTID=m9078924aee04e011e9bb04dad77be333) meeting number: 926 075 291

1-650-479-3208 Call-in toll number (US/Canada)

Call Materials: <http://wiki.ihe.net/index.php?title=Standards_TF_Call_03/21/16>

2016 Project Wiki: <http://wiki.ihe.net/index.php?title=HIT_Standards_for_HIM_Practices-2016>

**Agenda**

12:00-12:05 Welcome and Reminders – Harry Rhodes

1. Completion of AHIMA Conflict of Interest (COI)

*Materials for Discussion:*

<https://secure.ahima.org/COI/ConflictOfInterest.aspx>

12:05-1:45 Business Requirements Review – Anna Orlova

1. Retention
2. Disposition

*Materials for Discussion:*

Business Requirements Specification

1:45-1:55 Next Steps – Anna Orlova

1. Project Schedule

*Materials for Discussion:*

Project Timeline and Call Schedule

1:55-2:00 Q&A