IHE-RO Planning Committee

January 16, 2012

Conference Call

3:00-4:00pm ET

Attendees:

Adam Earwicker (PC, Co-Chair)
Ramesh Rengan (PC, Co-Chair)
Rishabh Kapoor
Nick Linton
Dave Nikolai
Bruce Curran (TC, Co-Chair)
Chris Pauer (TC, Co-Chair)
Andy Fuller
Dick Fraass
Juan Carlos Celi
Marc Mlyn
Steve Sutlief

Kevin Riddell
Carnell Hampton
Charles Able
Jeff Yue
Zhe (Jay) Chen
Terry Michaelson
Jatinder Palta
Yan Yue

Lee Schlichtemeier

ASTRO Staff:

Sidrah Abdul

I.   Call to Order

     a.   Minutes from the December 19, 2011 call were approved.

     b.   Adam Earwicker reviewed the action items from the previous minutes:

II.   Reports and Updates

     a.   Web Tool Demonstration (Rishabh, Palta)

          a.   Rishabh gave a presentation on the IHE-RO Web Tool.

          b.   This tool is meant for end users to check compatibility between two vendors, based on Connectathon results.

          c.   RFP component will be included as part of the tool.

          d.   **ACTION:** Dr. Palta requested Colin and Bruce to review the Web Tool.

          e.   Agenda item for February 25, 2012 PC meeting.

III.   Other Business

     •   **Planning Committee Meeting- February 25, 2012**

       •   Members within IHE-RO as well as outside participants are invited to give a different perspective on IHE-RO.

         •   Purpose is to :

            a.   Develop list of accomplishments (use-cases developed, in development)

            b.   Priorities

   c. Business Plan
   d. Milestones

- **Reduction on Monthly Committee Calls**
  - It was suggested to reduce the number of calls for the Planning Committee (maybe every 2 months/quarterly?), and have more meetings for subgroups (job-jar related meetings) instead.
  - **ACTION:** Adam to work on developing sub groups and 'job jar.'

VI. Tentative Future Meetings

Conference Calls:
- February 20, 2012 at 3-4pm Eastern Time
- March 19, 2012 at 3-4pm Eastern Time
- April 16, 2012 at 3-4pm Eastern Time
- May 21, 2012 at 3-4pm Eastern Time
- June 18, 2012 at 3-4pm Eastern Time
- July 16, 2012 at 3-4pm Eastern Time
- August 20, 2012 at 3-4pm Eastern Time

Face-to-face meetings:
- PC meeting tentatively for February 25, 2012 at ASTRO Headquarters
- PC meeting at 2012 Connectathon at ASTRO Headquarters?
- PC meeting at 2012 ASTRO Annual Meeting in Boston, October 28-31, 2012

V. Adjourn