**AHIMA Standards Task Force**

**HIT Standards for HIM Practices Project**

Monday, January 25, 2016

Link to Materials for Discussion: <http://wiki.ihe.net/index.php?title=Standards_TF_Call_01/25/16>

**Summary**

**Welcome and Roll Call – Diana Warner**

1. Reminder: Sign-up/ Completing Conflict of Interest form <https://secure.ahima.org/Login/Default.aspx?AppletId=MiscQuizzes&Action=TakeQuiz&QuizID=851>
2. Recruitment of additional members for the Standards Task Force
   1. Recommended Kelly McLendon for Protection
3. Workload: Work in sub-groups
   1. HIM Practice Checklist – Literature Review supporting the Business requirements – examples of HIM principles. The checklist will work with the business requirements that will be used to build use cases:
      1. Information Availability Checklist – Lori Tolley, Aaron H. Satyednra Kaith, Neysa N. , Christine Taylor

Once availability is complete, may look at these next

* + 1. Integrity – Darice, and ILHIMA task force, Sandra Huyck
    2. Protection
  1. Use Cases
     1. TBD

**Business Requirements Review – Diana Warner**

a. Business Requirements Document: Reviewed Accountability.

2016

1. Accountability: Susan Clark
2. Retention: Marcia Mathias/Bill Reisbick/Christine Taylor
3. Transparency: Aaron Hackett
4. Compliance: Sandra Huyck, Satyednra Kaith
5. Disposition: Lee Wise

2015

1. Availability: Katherine Lusk
2. Integrity: Sandra Huyck/Darice Grzybowski
3. Protection: Carlyn Choate, Donna Young

**Plan for 2/8/16 Call:**

* Review Accountability and finalize on 2/8/16.
* Review Integrity and finalize on 2/8/16
* Initial review of Retention on 2/8/16

**Plan for 2/22/16 Call:**

* Review and finalize Retention on 2/22/16
* Review and finalize Transparency 2/22/16
* Review and finalize Disposition 2/22/16
* Review Availability and Protection 2/22/16

**Standards Review – Harry Rhodes**

1. IHE Advanced Patient Privacy Consent (APPC): Invited - Tracy Waugh, Aviva Halpert, Carlyn Choate,

Materials for Discussion**:**

**Basic Patient Privacy Consents**

<http://wiki.ihe.net/index.php?title=Basic_Patient_Privacy_Consents>

Update on IHE Advance Patient Privacy Consent (APPC)

APPC builds on BPPC (which is a basic yes/no). APPC gives patients more control and granularity over the patient’s record.

**Q&A**

Reminder, On Thursday 1/28 at 3:00 CT, Presentation by Darice Grzybowski: Understanding Current EHR and EDMS Document Integrity Issues and Impact on the Legal Health Record

Meeting Details:   
[Join WebEx meeting](https://ahima.webex.com/ahima/j.php?MTID=m5e14f92400d0701ae1d5a9b9693f94d8)   
Meeting number: 923 088 117  
Join by phone  **1-650-479-3208**

**Attendance:**

Aaron Haskett

Alane Combs

Anna Orlova

Beth Horn

Bill Reisbick

Carlyn Choate

Christine Taylor

Darice Grzybowski

DeShawna Hill-Burns

Diana Warner

Donna Young

Harry Rhodes

Lee Wise

Lisa Spellman

Lori Tolley

Marcia Matthias

Neysa Noreen

Sandra Huyck

Sandra Nunn

Satyednra Kaith

Shamara Murry

Susan Clark

Theresa Jones

Traci Waugh

Elise Gorton