

IHE-RO Planning Committee
Monday, June 21, 2010
3:30-4:30 p.m. ET

Conference call

Attendees:

May Wahab
Bruce Curran
Nick Linton
Ramesh Rengan

Lee Schlichtemeier
Zhe Chen
John Roske
Lies Lichtein

Colin Field
Annette Coleman

ASTRO Staff:

Sidrah Abdul

Barbara Muth

I. Administrative Items

- The minutes from the conference call on April 26, 2010 were approved.

II. Reports & Updates

a. Report from IHE-RO Technical Committee

- Domain Profile Pre-Testing

Bruce Curran reported that the Domain Pre-Testing in Granada, Spain was very productive. The profiles Treatment Delivery Workflow and Advanced RT Objects had successful transfers. These profiles will be ready for the Connectathon in September. Since no one signed up for Dose Compositing, this profile was not tested this year.

- Test Tools

Rishabh Kapoor joined IHE-RO through the grant offered by the University of Florida. Mr. Kapoor will be the prime contact for managing test tools.

- Use Cases

Volunteers will be needed for Use Case Champions. These volunteers must be able to commit to at least two teleconference calls between now and July. An e-mail will be circulated by Sidrah Abdul to ask for volunteers.

b. Subcommittee for Promotional Activity

- Article for ASTROnews

Charles Able is working on article for the ASTROnews. The deadline for the ASTROnews article submission is July 12.

- Abstract

The abstracts submitted by Bruce Curran, May Wahab and Charles Able were selected for the ASTRO Annual Meeting.

- Generic IHE-RO information for vendor's website

Nick Linton drafted a generic information description of IHE-RO to distribute to vendors. Bruce Curran reported that there are about 6-7 Integration Statements for radiation oncology. A profile which has passed testing is supposed to be released in a product within 1 year of the Connectathon. If not, IHE-RO has the right to request re-testing of the profile for that vendor.

- c. IHE-RO Logo
Barbara Muth reported that Chris Carr from IHE stated that the logo needs to go to another committee for approval. Bruce Curran indicated that the Marketing Committee from IHE needs to approve it. Barbara will ask Chris Carr if we can use the logo before approval is granted.
- d. IHE-RO Budget 2011
A sub group from IHE-RO Planning Committee will be in charge of the 2011 budget. The main expense of this budget is the 2011 test tools.

III. Future Meetings

Conference Calls: The call-in number is 1-800-882-3610 and the pass code is 2598285# for this meeting. For Canada, the call in number is 1-866-605-3851, and the pass code is 2598285#.

- Tentative July meetings for Use Case Champions
- Tentative August meeting for Budget 2011 volunteers
- Monday, August 23, 2010 at 3:30-4:30pm ET
- Monday, October 4, 2010 at 3:30-4:30pm ET
- Monday, December 20, 2010 at 3:30-4:30pm ET

Face-to-face Meetings:

- 2010 Connectathon – Sept 20-26, 2010
 - Mon 9/20 judge, setup day
 - Sat 9/25 TC meeting (all day)
 - Sun 9/26 (9am–12pm) TC meeting at Residence Inn
- ASTRO 2010 Oct 31 – Nov 4, 2010 in San Diego, CA

IV. Action Items:

Task to be done	Who will do it	When it will be completed
Track which companies are not releasing integration statements/products after IHE-RO approval.	Rishabh Kapoor	
Develop message to manufacturers to market integration statements.	ASTRO Staff and Colin Field	Complete
Make absence of integration statements more apparent through ASTRO website	IHE-RO Promotional Committee	
Look at IHE policy on prices for Connectathon for commercial groups		
Budget 2011	Subgroup of IHE-RO Planning Committee and Barbara Muth	
Schedule conference calls for Use Case Champions and Budget 2011 volunteers	Sidrah Abdul	