**PROJECT PARTNERS, MILESTONES AND TIMELINE**

Table 1 below presents project activities, deliverables, timeline and the team to execute these activities.

**Table 1. Project Activities, Deliverables, Timeline and Project Team (Internal and External Members)**

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| **Activities** | **Deliverables** | **Timeline** | **Lead/Team** |
| **AHIMA Standards Team and AHIMA Staff** | | | |
| 1. 1) Project Planning | Project Management Plan | 1. 01/01-01/31 | Anna Orlova  Diana Warner  Lisa Spellman  Harry Rhodes  Kim Osborne |
| 1. 2) Modeling across IG principles, HIM principles, HIM checklists, Use Cases for standards and HIT interoperability standards. | AHIMA IG-HIM-Use Case-HIT Standard Matrix (Model) | 1. 01/15-03/31 | Anna Orlova  Diana Warner  Deb Green  Harry Rhodes |
| 1. 3) Assessment of AHIMA Body of Knowledge (BoK) for translation of IG principles and HIM principles into HIM practices checklist | (1) IG principles mapped to HIM principles  (2) HIM Checklist | 02/01-04/30 | Diana Warner Barb Glondys |
| 4) Gap analysis of HIT standards and mapping standards to HIM Checklist requirements | Map of HIT standards to the HIM Checklist with identified gaps | 1. 05/01-06/30 | Anna Orlova Diana Warner  Harry Rhodes  Lisa Spellman |
| 5) Prioritization of identified gaps, creation of the list of use cases and the roadmap for the development of HIT interoperability standards for HIM practices (checklist) | Roadmap for the development of HIT standards for IG/HIM practices | 1. 07/01-08/15 | Diana Warner  Deb Green  Barb Glondys  Harry Rhodes Lisa Spellman |
| 6) Develop IHE White Paper on HIT interoperability standards for IG/HIM practices to guide the development of these standards | IHE White Paper on HIT interoperability standard(s) for IG/HIM practices | 01/15-08/31 | Anna Orlova  Diana Warner  Harry Rhodes |
| 7) Develop communication and outreach strategy to promote AHIMA activities on standardization of IG/HIM practices.   1. Advocate for HIT interoperability standards for IG/HIM practices at national and international HIT standardization entities including ISO/TC215 and ISO/TC 215 US TAG, ONC S&I Framework, HL7 and others 2. Develop an article in Journal of AHIMA 3. Develop press release(s) and brief(s) in the eAlert 4. Develop presentation at AHIMA Convention 2015 5. Develop a webinar 6. Develop the project materials for the IG and Standards Engage Community | 1) Meetings/calls attendance  2) Article  3) Press release(s)  brief(s)  4) Presentation  5) Webinar  6) Web resources | 1. 01/15-12/31 | Diana Warner  Anna Orlova  Harry Rhodes  Sheryl Reyes |
| **External Review - Advisory Committee** | | | |
| Activities 2-6: Monthly meetings to support activities 2-6 | (1) Guidance on the project activities  (2) Review of project deliverables | 1. 02/01-12/31 | (1) Enterprise Information Management (EIM) Practice Council  (2) HIM Advisory Panel  (3) Other stakeholders to be determined (TBD) |
| **Consultant/Contractor** | | | |
| Activities 2, 4, 5, 7: Contribute to the development of the project deliverables | Project deliverables 2, 4, 5, 7 |  | Kim Baldwin-Stried Reich (to be confirmed),  Nikolay Lipskiy, CDC |