

**IHE-RO Technical Committee
Conference Call Minutes
Wednesday, February 25, 2009
12:00-2:00 PM (ET)
Technical Committee Chairs:
Bruce Curran, MS, ME
Stuart Swerdloff, PhD**

In attendance:

Walter Bosch (ATC)
Sunita Ranjitkar (ASTRO)
Koua Yang (Philips)
Brian Moravecky
Chris Pauer (Tomotherapy)
Christof Schadt (Brainlab)
Stuart Swerdloff (IMPAC)
Colin Winfield (Elekta)
Uli Busch (Varian)
Harold Beunk (Nucletron)
Josiah K. (Siemens)

I. Call to Order @ 12:05 PM ET

- Welcome and Roll Call
- Approval of Agenda – approved
- Approval of Minutes from January 14 and February 13 – approved

II. Reports & Updates

- Advanced RT Object Interoperability supplement
 - Corrections based on 2/13 teleconference
 - Additional language describing TMS Actor is needed.
 - **Action:** Stuart to clean up and post document by the end of this week.
- Arrangements for the IHE-RO TC meeting Mar 23-25, 2009 in Washington, DC.
 - Meeting location: ASTRO Headquarters
 - **Action:** Sunita to send hotel information, TC members to make own reservations
 - Meeting Agenda: 2010 Content Development to include the following:
 - Dose Compositing
 - Discrete Positioning and Delivery
 - Physician Intent
 - **Action:** Stuart to Check with Planning Committee regarding priorities for 2010
- Domain Pre-Testing in June
 - **Action:** Bruce to send Sunita request for travel funding for ASTRO reps.
- IHE-RO Planning Committee report
 - Information regarding connectathon fees is to be sent to participants in the next two weeks
 - Sunita attended recent IHE Connectathon meeting in Chicago

III. Future Meetings

- a. IHE-RO 2009 Test Schedule: (Bruce will confirm ASTRO travel support.)
 - Domain Pre-Testing – June 3-9, 2009, Erlangen, Germany (Siemens)
 - Connectathon – Sept. 14-22, 2009, Fairfax, VA (ASTRO HQ) (9/14 test prep, 9/15 setup, 9/16-9/19, 9/21 testing, 9/22 wrap-up)
- b. IHE-RO 2009 TC Face-to-Face Meetings:
 - March 23-25, 2009 (2.5 days), Washington, DC (2010 Content Development)
 - Nov. 5-7, 2009, post-ASTRO, Chicago area
 - Jan 25-29, 2010, location TBD
- c. IHE-RO Potential Future Teleconferences:
 - Wednesday, April 22, 2009 (12:00 - 2:00 p.m. EST)
 - Wednesday, May 20, 2009 (12:00 - 2:00 p.m. EST)
 - Wednesday, July 15, 2009 (12:00 - 2:00 p.m. EST)
 - Wednesday, August 12, 2009 (12:00 - 2:00 p.m. EST)
 - Wednesday, October 14, 2009 (12:00 - 2:00 p.m. EST)
 - Wednesday, December 2, 2009 (12:00 - 2:00 p.m. EST)
- d. Related Meetings:
 - DICOM WG-7, Mar 17-20, 2009, Washington, DC
 - DICOM WG-7, July 30-31, Aug 1, Aug 3-4 (noon), 2009, Los Angeles area
 - DICOM WG-7, Dec 8-11, 2009, (tentatively, in San Diego area)
 - AAPM, Jul 26-29, 2009, Anaheim, CA
 - ESTRO Aug 30 – Sep 3, 2009, Maastricht, NL
 - ASTRO Annual Meeting, Nov.1-5, 2009, Chicago, IL

IV. Adjourn @ 12:30 PM ET