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Version 1.0
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# IHE Radiology Planning Committee Profile Selection Voting Process

1. **Short List Voting**
   a. The Planning Committee (PC) reviews and discusses each profile proposal
   b. After all profile proposals have been reviewed and discussed, a vote is called with each eligible member voting for their top three Short List Profiles
      i. During the voting process each member will rank their three preferred Profiles from 3 to 1 with 3 (3 points) being their highest ranked profile, 2 (2 points) their second-ranked profile, and 1 (1 point) their third ranked profile
      ii. PC Members must be present during the voting call to vote
   c. Scores will be summed to determine the final ranked Profile order from highest to lowest
   d. The top six ranked profile proposals will be sent to the Technical Committee for review and time estimates
      i. If more than six profile proposals are submitted and the lowest ranking profiles scores are tied such that the results can't be limited to six , the tie breaking process described below will be followed, but limited to the tied Profiles in question
2. **Final Selection Voting**
   a. The PC reviews and discusses all Short List profile proposals after the TC has assigned them an estimated development time
   b. After all profile proposals have been reviewed and discussed, a vote is called with each eligible member voting for their top three Final Profiles
      i. During the voting process each member will rank their three preferred profile proposals from 3 to 1 with 3 being their highest ranked profile, 2 their second-ranked profile, and 1 their third ranked profile
      ii. PC Members must be present during the voting call to vote
   c. Scores will summed to determine the final ranked profile proposal order
   d. The IHE Radiology Technical Committee Maintenance item will automatically move to the Final List and the percentage of effort applied for the TC.
   e. Then, the highest scoring Profiles will be moved to the Final Profile list one at a time in order of their total ranked score until the next highest scoring Profile would, if added, exceed 105% of available TC time
      i. ie., The Profile whose score, if added, would exceed 105% is not be added
   f. This review process continues down the remaining list of highest scoring Profiles one at a time until a Profile is identified that, when added, is at or below 105% of available TC time
      i. This process is repeated until as much TC time is used as possible, but never more than 105%
   g. If two Profiles are tied and one, but not both, of them, if added to the Final List would meet the <=105% TC time test, the tie breaking process described below will be followed, but limited to the tied Profiles in question
3. **Tie Vote Process**
   a. Breaking Short List tie votes
      i. Breaking a tie during a Short List vote would only be triggered when the ranking method resulted in >6 profiles shortlisted and a tie existed in the Profiles that would identify the 6th Profile
      ii. Should a tie occur which would result in >6 profile proposals on the Short List, a simple majority vote of the eligible PC members limited to the tied profiles proposals in question will be taken to determine which tied Profile(s) are put on the Short List, with the Profile(s) receiving the highest number of votes being put on the list
         1. If the simple majority vote itself ends in a tie, the senior most co-chair present determines the final Short List Profile, but limited to the profile proposals involved in the tie vote.
   b. Breaking Final List tie votes

      i.    Breaking a tie during a Final List vote would be triggered when the ranking method resulted in a tie of profile proposals s which, if added to the Final List, would exceed 105% of available TC time

     ii.    Should this occur, a simple majority vote of the eligible PC members limited to the tied profile proposals in question will be taken to determine which of the tied Profiles would be moved to the Final List

           1.    If the simple majority vote itself ends in a tie, the senior most co-chair present determines the profile proposal moved to the Final List, but limited to the profiles involved in the tie vote.