**AHIMA Standards Task Force (TF)**

Information Governance (IG) Standards Project: HIT Standards for HIM Practices

Time: Monday, March 7, 2016

1:00 EST, 12:00 CST, 11:00 MST, 10:00 PST

Call-in information

[Join WebEx meeting](https://ahima.webex.com/ahima/j.php?MTID=m9078924aee04e011e9bb04dad77be333) meeting number: 926 075 291

1-650-479-3208 Call-in toll number (US/Canada)

Call Materials: <http://wiki.ihe.net/index.php?title=Standards_TF_Call_03/07/16>

2016 Project Wiki: <http://wiki.ihe.net/index.php?title=HIT_Standards_for_HIM_Practices-2016>

**Tentative Agenda**

12:00-12:05 Welcome and Reminders – Harry Rhodes

1. Completion of AHIMA Conflict of Interest (COI)

*Materials for Discussion:*

<https://secure.ahima.org/COI/ConflictOfInterest.aspx>

12:05-12:15 ECRI Copy & Paste Safe Practices Recommendation Update - Robert Giannini

*Materials for Discussion:*

[Health IT Safe Practices: Recommendations](http://link.ecri.org/c/3/?T=TkRRMU1EazJPRE06WWpVMk1UWXRNMlE0TURCak5Ea3RPREZqWVMwMFlXTmxMV0ZsTldRdE5qY3dZbVUyTWpabE56Tmk6WkdsaGJtRXVkMkZ5Ym1WeVFHRm9hVzFoTG05eVp3OmJHVmhaQzFqTmpneFkyTmtPR1ZoWVdKbE5ERXhPREJrTVRBd05UQTFOamt6TXpsaE1DMW1ZMkk1TlRkaU5HVmpNV1EwWXpFelltSmhZalF6Tm1SbFpUVm1PV0ZsWXc&K=iOECzxN3DWp_90oQXfCASQ&uId=1&dUrl=https%3A%2F%2Fwww.ecri.org%2FResources%2FHIT%2FHIT_Copy_Paste_Handout.pdf%3F_cldee%3DZGlhbmEud2FybmVyQGFoaW1hLm9yZw%253d%253d)

[Health IT Safe Practices: Toolkit for the Safe Use of Copy and Paste](http://link.ecri.org/c/3/?T=TkRRMU1EazJPRE06WWpVMk1UWXRNMlE0TURCak5Ea3RPREZqWVMwMFlXTmxMV0ZsTldRdE5qY3dZbVUyTWpabE56Tmk6WkdsaGJtRXVkMkZ5Ym1WeVFHRm9hVzFoTG05eVp3OmJHVmhaQzFqTmpneFkyTmtPR1ZoWVdKbE5ERXhPREJrTVRBd05UQTFOamt6TXpsaE1DMW1ZMkk1TlRkaU5HVmpNV1EwWXpFelltSmhZalF6Tm1SbFpUVm1PV0ZsWXc&K=iOECzxN3DWp_90oQXfCASQ&uId=2&dUrl=https%3A%2F%2Fwww.ecri.org%2FResources%2FHIT%2FCP_Toolkit%2FToolkit_CopyPaste_final.pdf%3F_cldee%3DZGlhbmEud2FybmVyQGFoaW1hLm9yZw%253d%253d)

[Evidence review: “Copy/Paste: Prevalence, Problems, and Best Practices”](http://link.ecri.org/c/3/?T=TkRRMU1EazJPRE06WWpVMk1UWXRNMlE0TURCak5Ea3RPREZqWVMwMFlXTmxMV0ZsTldRdE5qY3dZbVUyTWpabE56Tmk6WkdsaGJtRXVkMkZ5Ym1WeVFHRm9hVzFoTG05eVp3OmJHVmhaQzFqTmpneFkyTmtPR1ZoWVdKbE5ERXhPREJrTVRBd05UQTFOamt6TXpsaE1DMW1ZMkk1TlRkaU5HVmpNV1EwWXpFelltSmhZalF6Tm1SbFpUVm1PV0ZsWXc&K=iOECzxN3DWp_90oQXfCASQ&uId=3&dUrl=https%3A%2F%2Fwww.ecri.org%2FResources%2FHIT%2FCP_Toolkit%2FCopyPaste_Literature_final.pdf%3F_cldee%3DZGlhbmEud2FybmVyQGFoaW1hLm9yZw%253d%253d)

12:15-1:45 Business Requirements Review – Anna Orlova

1. Disposition
2. Retention

*Materials for Discussion:*

Business Requirements Specification

1:45-1:55 Next Steps, Anna Orlova

1. Project Schedule

*Materials for Discussion:*

Project Timeline and Call Schedule

1:55-2:00 Q&A