Meeting Name	IHE Eye Care Planning Committee
Meeting Date and Time	September 10 2010
Next Meeting Scheduled	September 17 2010
Location / Dial-in Numbers	1 800 605-5167 use passcode 724635
Gotomeeting	https://www2.gotomeeting.com/join/144761091/106337530

Agenda

I.   Welcome and Introductions

II. Goals for Meeting and Review of Agenda   All

III. Approval of Meeting Minutes of September 3, 2010   All

IV. Proposed Marketing to Academy Membership   All

        a. Educational piece to explain
different elements of the Technical Framework
and its relevance to clinical practice, so that
individuals and organizations could make
decisions about what was important to them
and how to specify these in an RFP
            - Executive Summaries by Linda and Mark   All
        b. IHE Success Stories
            - General IHE Template   Alan
        c. Listing of DICOM Conformance and IHE
Integration Statements   All

V.   Selection of IHE International Board Representative
For Eye Care Domain   All

VI. New business

VII. Next Steps/Next Meeting

Decisions and Actions

Decisions and Action Items	Person responsible	Timeline
1. The group reviewed and approved the meeting minutes of September. Flora will post these minutes on the wiki.	Flora	9/17/2010

2.	The group discussed Linda Wedemeyer's second draft of an executive summary for ophthalmologists, intended to help them in purchasing IHE conforming products. The following decisions were made: • Need to decrease the number of words, use bullets and phrases rather than sentences • Create ¾ page per topic and have a ¼ page of schematic at the top of each page to illustrate the concepts (Don will do this) • Need to distinguish non-IHE with and without DICOM • An IHE eye care storage device will need to store all objects (images and data), but may be a lag time for new objects – MINOR upgrade required, as compared to a major upgrade for proprietary interfaces. • Need a one page overview in the beginning. (Don and Alan will do this- Don will write a first draft and he and Alan will work on this Monday) • Make MPPS notification of completed imaging last since no vendors are doing this • Prioritize order of functions and sections listed according to their importance • Discuss DICOM requirement for pulling all devices together in one place for display. • Title: "Buying an Integrated Electronic Health Record" • 1-2 sentence marketing type intro • Linda will create the next draft & send it to the group	Linda Planning Committee	9/17/2010
3.	The group briefly discussed the educational piece that Allen Brewer developed for physicians, administrators, IT and procurement staff. Linda Wedemeyer will complete her edits with change tracking turned on and submit to the rest of the group for their input. It was decided at the last meeting that Flora would coordinate the edits to this document.	Linda Planning Committee	9/17/2010
4.	The Planning Committee reiterated its decision to defer the development of the IHE Eye Care Users Handbook until after the Annual Meeting.	Planning Committee	2011
5.	The group reviewed the IHE International template for success stories and all agreed that we would like to use this template in the eye care domain. We will place this item on the agenda for next week's meeting as well in order to enable broader participation in the discussion.	Planning Committee	9/17/10
6.	The group discussed the handout listing DICOM Conformance and IHE Integration Statements. It was decided that in order to avoid confusion regarding which products have been tested in a connectathon and which ones have not, it was decided that the column listing connectathon participation should be removed from this document, and that people can be directed to the AAO website and to other documents for an up-to-date listing of participants in connectathons and showcases. The group would like to discuss with	Flora Planning Committee	9/17/10

	Flora the possibility of providing a comprehensive market overview on the website for next year listing vendors and the history of their participation over time and other comprehensive information such as that provided for EHR vendors in EHR Central.		
7.	Flora was unanimously nominated to continue her role as IHE International Board Representative for the Eye Care Domain	Planning Committee	9/10/10
4.	The next meeting is scheduled for September 17. The intent will be to review the 2 educational piece overviews begun by Linda and Allen, discuss with Flora the possibility of a comprehensive market overview, and further discuss the IHE Success Story Template.	Planning Committee	9/17/10

General Notes

Prepared by Linda Wedemeyer

Documents Discussed

Draft of Educational Piece from Allen Brewer
Draft of Overview Piece from Linda Wedemeyer
Handout listing DICOM Conformance and IHE Integration Statements
IHE International Template for Success Stories

Meeting Minutes

September 3 2010 Planning Committee Minutes

Scheduled Calls & Meetings

September 17 2010
Go To Meetings: 989-659-922

Participants

The following members participated in person or by phone in the meeting.

Attendee, Project Role	Org.	E-mail Address	IHE Member	Present
Jim Riggi, Co-Chair	Medflow	jriggi@medflow.com	Y	
Linda Wedemeyer, Co-Chair	Veterans Health Administration	linophth@cox.net	Y	X
Mark Horton	Indian Health Service	mark.horton@ihs.gov	Y	X
Don Van Syckle	AAO	don@dvsconsulting.com	Y	X
Flora Lum, Secretary	AAO	flum@aao.org	Y	
Terry Ahnstedt	VersaSuite	tahnstedt@versasuite.com		

Attendee, Project Role	Org.	E-mail Address	IHE Member	Present
Ketan Bagia	MDoffice	ketan@mdoffice.com		
Allen Brewer	Washington National Eye Center	Allen.Brewer@medstar.net	Y	X
Rick Butler	Medflow	rbutler@medflow.com	Y	
Imran Chaudhri	TSPi	imran.chaudhri@tspi.net	Y	
C. Chetham	NextGen	c.chetham@nextgen.com	Y	
Thai Do	Topcon	tdo@topcon.com	Y	
Mike Flinchum	MDIntellsys	mike.flinchum@mdintellesys.com		
Brian Gegan	Eyefinity/Officemate	Brian.gegan@eyefinity.com		
Shagun Grover	TSG Integrations	sgrover@tsgintegrations.com	Y	
Alan Golota	Ophthalmic Tools	apgolota@ophthalmictools.com	Y	X
Steven Henn	Escalon	shenn@escalonmed.com	Y	
Elliott Hutton	Carl Zeiss Meditec	E.Hutton@meditec.zeiss.com	Y	
Doug Johnson	Compulink	doug@asknice.com		
Rishabh Kapoor	TSG Integrations	rkappor@ufl.edu	Y	X
Surrender Kapoor	TSG Integrations	slkapoor@tsgintegrations.com	Y	
Artur Kowalski	Topcon	Artur.kowalski@topcon.com	Y	
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Eugene Leung	NextGen	eleung@nextgen.com	Y	
Raj Limaye	Consultant	rlimaye@yahoo.com		
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Ken Pearson	Kowa	ken@kowa.com		
Michael Plotkin	Topcon	m.plotkin@topcon.com	Y	
Heiko Roesch	Heidelberg Engineering	Heiko.roesch@heidelbergengineering.com	Y	
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Ulrich Sauer	Carl Zeiss Meditec	ulrich.sauer@meditec.zeiss.com	Y	
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Peter Scherer	Ifa systems	pscherer@ifasystems.com		
David Silverstone	ASCRS	silverstone@theeyecaregroup.com	Y	
Bryan Thorell	Management Plus	bthorell@managementplus.com	Y	
Roberto Witt	Carl Zeiss Meditec	R.Witt@zeiss.meditec.com	Y	

Attendee, Project Role	Org.	E-mail Address	IHE Member	Present
Brad Yates	OIS	byates@oisi.com		