**IHE-RO Planning Committee Conference call**

**March 24 at 4-5pm ET**

**1-800-882-3610 Guest Code: 2598285#**

**Planning Committee Co-Chairs:**

**Bridget Koontz, MD**

**Colin Field, MSc**

**Adam Earwicker, Varian**

**IHE-RO Task Force Co-Chairs**

**Dick Fraass, Ph.D., FAAPM, FASTRO, FACR**

**John Buatti, MD**

**Mission Statement:** *The American Society for Radiology Oncology (ASTRO) has formed a multi-society Task Force to undertake an initiative to promote the Integration of the Healthcare Enterprise (IHE) – Radiation Oncology (RO), fostering seamless connectivity and integration of radiotherapy equipment and the patient health information systems. The Task Force will include members from ASTRO, RSNA, American Association of Physicists in Medicine (AAPM), the American College of Radiology (ACR) and the Medical Imaging and Technology Alliance (MITA). In addition, members of the International community have also been invited to participate in IHE-RO. The IHE-RO Task Force, in close collaboration with radiotherapy product manufacturers, will develop appropriate integration profiles for radiation therapy and setup a demonstration of seamless communication among the full array of radiotherapy products.*

1. **Call to Order, Roll Call, and Welcome**
2. **Approve Minutes from January 28, 2015**
3. **PC Membership (Colin Field)**
   1. IHE Membership
   2. Voting Rights
   3. Solicit Participation
4. **Use Case Update**
   1. Review Process (Bridget Koontz))
   2. Review of use case list (Bridget Koontz)
   3. Identify Use Case Champions (Bridget Koontz)
   4. Score Card Metric Update (Adam Earwicker)
   5. Establish Timelines (Adam Earwicker)
5. **Future Discussions:**
   1. **Job Jar Restructuring/Volunteers (Colin Field)**
   2. **Technical Committee Update (Chris Pauer, Scott Hadley)**
6. **Action Item Update (**[**https://docs.google.com/spreadsheets/d/1ofdhde07XMmVlXVsAOoMawJSOoNBGTb4btYkoK9DTFQ/pubhtml**](https://docs.google.com/spreadsheets/d/1ofdhde07XMmVlXVsAOoMawJSOoNBGTb4btYkoK9DTFQ/pubhtml)**)**
7. **Next Meeting: April 28, 2015, 4pm ET**